

**Update 03/05/2020**

## **Statement on COVID-19 and Business Continuity**

As the Novel Coronavirus (COVID-19) continues to evolve within the United States and abroad, we want to assure our customers that Nova Polymers has taken all recommended precautions to combat spread within our organization. We have taken the precautions that are recommended by the [Centers for Disease Control and Prevention \(CDC\)](#) and encourage you and your business to also adopt these best practices.

Thanks to our business continuity plan and the absence of any raw materials being sourced from China, we are confident that we will keep delivering the same great product without any interruptions for the foreseeable future. While there are no guarantees when dealing with an “unknown” such as COVID-19, we did want to take the time to provide you with the actions we have taken to ensure, to the best of our abilities, that there will be no disruption of business continuity.

### **How Nova Polymers Prepares for Situations like COVID-19**

In June of 2018, Nova Polymers embarked on the creation of a business continuity plan (BCP) that would ensure that in the event of a natural disaster (domestic or abroad), that both raw materials and finished goods would be readily available to our customers and our industry. This BCP is a 43-page document that outlines every process in our business – from procuring raw materials, manufacturing finished product and equipment, to packaging and shipping finished goods to our customers.

In 2019 Nova became an ISO 9001:2015 Certified Company. This certification came by way of a third- party independent registrar that audited our processes and our BCP to ensure that not only were we manufacturing products that met consistent quality standards, but also ensured availability of finished goods to our customers and our industry in the event of business disruption. Over the past 25 years, Nova has worked diligently to develop a multi-channel supply chain where raw materials are sourced from multiple providers that are geographically diverse. Our raw materials and finished goods are stored in two different distribution centers in Ohio. Finished goods are inventoried in Bryan OH, Fairfield NJ, Irving TX and Sante Fe Springs CA.

**Today, we have up to 6 months of high demand finished goods located in multiple distribution centers located across the U.S.**

Unfortunately, these circumstances cannot be controlled. What can be controlled is how we prepare for the unexpected. This link ([www.novapolymers.com/business-continuity](http://www.novapolymers.com/business-continuity)) showcases how we dealt with the disruptions caused by Hurricane Harvey, which demonstrated the collaboration and caring that our great industry exhibited – sign makers helping sign makers, or more simply put – people helping people. While we do not know what the future holds related to the spread of the Novel Coronavirus, we do know that we will work through these uncertain times together.

Dave Miller  
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